

## **POLICIES AND PROCEDURES**

# **STUDENT UNIFORM AND DRESS CODE POLICY**

### **1.1 Introduction**

The purpose of the dress code at ISCS-The British School of Zug is to develop in students a sense of pride in themselves and their school as well as to prepare students for future endeavors where proper dress is required. Cleanliness and neatness are important. Students are expected to come to school dressed in a manner that reflects proper fit, good grooming, moderation and refinement. Like punctuality and regular attendance, proper dress is a necessary component of their education.





We rely on parents to cooperate with the school by following the dress code policy and sending their children to school wearing appropriate clothing. We encourage parents and guardians to contact the school if they are unsure about any aspect of the policy.

### **1.2 Dress code standards**

- Uniform items from out-of-print editions are not allowed (see pictures below).
- Shorts for boys and girls must be below your fingertips when arms are extended down the side of the body and be worn above the hips.
- Spaghetti straps, strapless tops, boys' sleeveless shirts, off-shoulder shirts, and tank tops are not allowed.
- Tights, leggings, or other types of hosiery must be accompanied by a fingertip length dress/skirt (see "shorts" above)
- ISCS does not allow vulgar or obscene words or graphics on clothing that depict sexually suggestive expressions or actions, profanity, obscenity, drugs, alcohol, or tobacco, or which degrade the integrity of individual groups.
- All parts of stomach and back must be fully covered without pulling or tugging.
- Flip-flops or soft-soled footwear designed as beach or athletic wear are not allowed.
- Hats or caps may be worn outdoors, not indoors.
- Clothing or articles that are torn, ragged, or soiled, including ripped jeans or cut-offs are not allowed.

Note: If you are not sure whether something meets the dress code, do not wear it!

All students from Early Years up to Year 11 are required to wear a school uniform. Y12 and 13 students must wear smart appropriate clothing and the KS5 school hoodie or polo.

PE KIT - Hoodie	PE KIT - T-Shirt	PE KIT - Shorts	PE KIT - Track pants	
 <p>Colour: Marine blue Material: 100 % Polyester</p>	 <p>Colour: White Material: 50 % Cotton and 50% Polyester</p>	 <p>Colour: Marine blue Material: 100 % Polyester</p>	 <p>Colour: Marine blue Material: 100 % Polyester</p>	
FORMAL - Pullover	FORMAL - Polo	FORMAL - Skirt	FORMAL - Trousers	
 <p>Colour: Azul blue Material: 70 % Cotton and 30% Polyester</p>	 <p>Colour: White Material: 50 % Cotton and 50% Polyester</p>	 <p>Colour: Azul marine blue Material: 30 % Viscose and 50% Polyester</p>	 <p>Colour: Azul marine blue Material: 35 % Cotton and 65 % Polyester</p>	
<p><b>PURCHISING UNIFORM AND SUPPLY</b></p> <p>All uniform items with the school logo are to be purchased directly through the ISCS website. There may be points in the year where uniforms supplies are low in a certain size or item. If this is the case for your son/daughter please contact their tutor directly and the ISCS team will get back to you to advise as appropriate.</p> <p><b>NAMING ITEMS</b></p> <p>We strongly support that all uniform items are clearly labelled with the student's first initial and surname, particularly jumpers and PE kits.</p>			<th>KS5 - Hoodie - Polo</th>	KS5 - Hoodie - Polo
			 <p>Colour: Garnet Material: 50 % Cotton and 50% Polyester</p>	

## 1.3 P.E. Kit

ISCS requires that children at the school wear our distinctive school uniform for physical education.

## 1.4. Jewelry, body decoration and hair policy

### Jewelry

Students should not wear jewelry to school. An exception will be made for pierced ears for female students (only small studs may be worn for safety reasons) and if the jewelry is of a religious or medical significance. Please see the student's class teacher if this is the case.

### Hair Policy

Ideally students are expected to keep neat hairstyles although these can be very much up to interpretation in terms of how smart or appropriate they may be in a school setting. Therefore our school would like to make clear that 'conventional hair styles' will only be allowed. Highlights and hair dye, tipped or dipped, mullets or any kind of line or pattern shaved into the side or top of the head are not allowed. Long hair ( below shoulder length) should be tied back. Hair accessories should be minimal, and plain. Hair should be kept out of children's eyes using headbands, clips and slides..

### Make-Up and Nail Varnish

Make-up and Nail Varnish will not be allowed in Primary and Middle School. Discreet make-up will only be allowed in High School (Year 10-13).

If a High School School student chooses to wear makeup this must be discreet - no bright

lipstick/eye makeup/false eyelashes. Nails (be they natural or false/gel) must be kept short (no longer than fingertip length) and natural in colour. If a student comes to school wearing nail varnish, they will be asked by their tutor or member of SLT to remove it immediately with nail polish remover.

If a student comes to school with nail extensions or long nails, they may not be allowed to take part in P.E, drama or practical lessons. A phone call home will be made to advise that these will need to be removed/clipped at the earliest opportunity.

## 1.5 Shoes

The school wants all students to grow into healthy adults. We believe that it is dangerous for children to wear shoes that are not appropriate for their feet, so we do not allow children to wear such shoes in our school. Neither do we allow children to wear trainers to school; this is because we think that this footwear is appropriate for sport or for leisurewear, but is not in keeping with the smart appearance of a school uniform.

We require all children to wear black shoes as stated in the uniform picture below. It has come to our attention that some boys are wearing 'trainer-like shoes' which are marketed as school shoes. Our school does not consider these 'formal leather shoes' as indicated by the uniform policy. Here are some examples of what would be considered appropriate and inappropriate:

Appropriate school shoes <b>YES</b>	Inappropriate school shoes <b>NO</b>
	
	
	
	

We do not require our students to change the shoes immediately on the spot if they are not formal shoes, but we expect them to be replaced by the next day. If not, the student is immediately sent home.

## 1.6 Sanctions

The School reserves the right to apply appropriate sanctions to students who exhibit extremes of body decoration, behaviour or dress not appropriate to the school environment. Please note that students wearing incorrect uniforms will be notified at the school entrance.

There they are given a note from the Coordinator to be allowed to join their lessons only for that day. We expect them that the next day the item must be in accordance with the school uniform, if not, the student is sent immediately home. Furthermore students will not be allowed to go on school outings if their uniform is not complete and may be sent home.

## **1.8 The role of Parents**

We ask all parents who send their children to our school to support the school uniform policy. We believe that parents have a duty to send their children to school correctly dressed and ready for their daily schoolwork. One of the responsibilities of parents is to ensure that their child has the correct uniform, and that it is clean, in good repair and of appropriate fit.

Parents and guardians are kindly urged to support the School in upholding the Sage College image and ensure that their child abides by this uniform policy.