

Excellence Global mindset Respect

HIGH SCHOOL BACK TO SCHOOL GUIDE

25-26





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1. HEAD OF HIGH SCHOOL'S WELCOME

Dear ISCS students and families:

It is my pleasure to welcome you to our school community. High School takes what you have learnt in your previous school years and builds on that knowledge and those skills to prepare you for formal qualifications.

In order to succeed, you will need to encompass the school's values of global mindset, respect and excellence.

Develop your **global mindset** by interacting with your classmates and friends from different cultures, nationalities and lifestyles. Break down your communication barriers and work on the languages we offer: the world is becoming smaller and more accessible, and this will be a great advantage in the near future.

Always show **respect** for others and develop deep personal values that will make you humble, empathetic and committed to those around you. Promote your sense of responsibility and social awareness to build a better world.

Strive for **excellence**. Set ambitious goals and work every day to achieve them. Seek creative solutions to the difficulties you face and learn that great successes also come from failure.

Eleanor Roosevelt once said, "the world of the future is in our making." We want to help you to create your future and your world.

Together we are better.

Welcome to the 2025-2026 academic year at ISCS!

Head of High School





2. OUR TEACHING STAFF



Our faculty and staff chose to become part of the International School of Central Switzerland team because they all share a vision for education at its very best.

All of our teachers are fully qualified in their field and have been selected for their passion and commitment to international pedagogy.

Mr Hopton

HoHS & History
ryan.hopton@iscs-zug.ch

Miss Pike

HoMS & Mathematics
bonnie.pike@iscs-zug.ch

Ms Berry

Mathematics
sandra.berry@iscs-zug.ch

Dr Osanai

Science
kumi.osanai@iscs-zug.ch

Mr Evison

Science
mark.evison@iscs-zug.ch

Ms Predouli

Science
lila.predouli@iscs-zug.ch

Mr Turner

English
jonathan.turner@iscs-zug.ch

Mr Gibson

English
matthew.gibson@iscs-zug.ch

Ms McCoubrey

English and Drama
nikita.mccoubrey@iscs-zug.ch

Mr Santos

Art
fransisco.santos@iscs-zug.ch

Mr Alvarez

Computer Science & Media Studies
david.alvarez@iscs-zug.ch

Ms Ruiz

Spanish
isabel.ruiz@iscs-zug.ch

Ms Sauer

Head of German
ulrike.sauer@iscs-zug.ch

Ms Busch

German
hannah.busch@iscs-zug.ch

Ms Symanzik

German
ilka.symanzik@iscs-zug.ch

Ms Clark

German
johanna.clark@iscs-zug.ch

Ms Shaikh

Economics
khudeja.shaikh@iscs-zug.ch

Mrs Steenkamp

French
rebecca.steenkamp@iscs-zug.ch

Mr Williams

Maths, C. Science & Media Studies
peter.williams@iscs-zug.ch

Ms Booth

Physical Education
stephanie.booth@iscs-zug.ch

Mr Conser

Careers
jeran.conser@iscs-zug.ch

You can find the **school staff list and read more about our team** at the following link on our website:

<https://iscs-zug.ch/en/our-team/>





3. WHO TO CONTACT AT SCHOOL



ACADEMICS



Tutors

Group situations, school wide behaviour, school wide performance, tutor group enquiries.

Subject Teachers

All subject related enquiries, grades, homework, curriculum clarification.

Head of High School

Key stage information, grave breaches of the school code, strategic information, other enquiries.

Senior Leadership Team

Key stage information, grave breaches of the school code, strategic information, other enquiries.

Always copy your tutor into emails regarding academic issues, and he / she will follow the communication process depending on the nature of the issue.

GENERAL INFORMATION



Reception Office

All subject related to daily matters in school. Bus route information, timetables, extracurricular, ClicEdu, uniforms, etc.

Administration Office

All queries related to school administration. Payments, fees, invoices, enrollments, admissions, etc.

Senior Leadership Team

General or whole school matters. Strategic school vision queries, financial queries, etc.

For administration issues or general information, remember that you can only come to school by appointment, so you can contact the school by email at school.office@iscs-zug.ch or by phone at **+41 41 781 44 44**, and you will be redirected to the correct person who will get in touch with you.

DIRECTOR OF EDUCATION

francisco.soto@iscs-zug.ch

HEAD OF HIGH SCHOOL

ryan.hopton@iscs-zug.ch

GENERAL INFORMATION

school.office@iscs-zug.ch

SCHOOL ADMINISTRATION

administration@iscs-zug.ch

MARKETING DEPARTMENT

marketing@iscs-zug.ch

ADMISSIONS

admissions@iscs-zug.ch

FINANCE

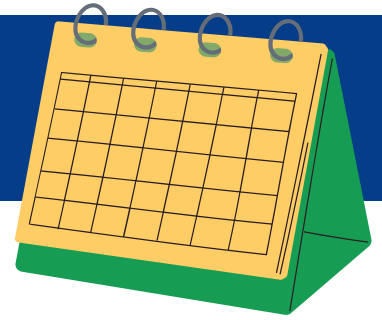
finance.office@iscs-zug.ch

IT DEPARTMENT

itsupport@iscs-zug.ch



4. SCHOOL CALENDAR



You can find the **online calendar** at the following link on our website (you should check it regularly as it may be subject to change):

<https://iscs-zug.ch/2025-26-iscs-school-calendar/>

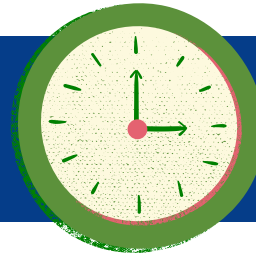


AUTUMN TERM 18th August-12th December

SPRING TERM 6th January – 27th March

SUMMER TERM 14th April – 18th June

5. SCHOOL DAY



Our day begins at **08:30** and compulsory classes will finish at **15:30**.

At the beginning and end of the day, students will be with their tutors in class for **registration** and tutor time. These moments are very important for the tutor's coordination with their class, where they will address daily concerns and other important matters.

Class timetables are made up of periods of **55 minutes**. During these periods, students will have all of their academic lessons.

Extra curricular clubs run daily from 15:30 to 16:30 and are an excellent way to enrich the curriculum, find your passion, and take part in our school community. We fully recommend that you sign up for at least two per week.

DAILY SCHEDULE-SECONDARY

8:30-8:40	AM Registration
8:40-9:35	Lesson 1
9:35-10:30	Lesson 2
10:30-10:55	Break time
10:55-11:50	Lesson 3
11:50-12:45	Lesson 4
12:45-13:30	Lunch time
13:30-14:25	Lesson 5
14:25-15:20	Lesson 6
15:20-15:30	PM Registration
15:30-16:30	Clubs



7. AFTER SCHOOL ACTIVITIES/CLUBS

We firmly believe that children **shouldn't stop learning and having fun when their lessons are over** for the day.

All year round, we offered a wide range of clubs and extracurricular activities to allow our students to **pursue long-held interests** and/or learn **new skills**.

From sporting activities to artistic or scientific clubs, our activities are designed to build our students' aspirations, teach them valuable, **transferable** skills, and – most importantly – help them **make new friends** and have fun.

AFTER SCHOOL MINDFULNESS CLUB
 Tuesday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL CRAZY ABOUT CRAFT CLUB
 Tuesday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL YOUNG COMPUTER CLUB
 Tuesday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL FILM CLUB
 Thursday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL GIRLS FOOTBALL CLUB
 Monday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL EARTH CLUB
 Monday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL CROSS COUNTRY CLUB
 Monday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL NGO CLUB
 Thursday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL BOYS FOOTBALL CLUB
 Wednesday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL FUN WITH GERMAN CLUB
 Wednesday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44

AFTER SCHOOL DRAMARAMA CLUB
 Wednesday 15:30 - 16:30
 JOIN US!

+INFO info@iscs-zug.ch +41 41 781 44 44



8. SCHOOL TRANSPORT



ISCS offers a **school bus service** that brings pupils from home to school and from school to home.

The bus routes are **organised by a local experienced company**.

Families wishing to book this service should **fill in a form on the website below** or contact the **school office** at info@iscs-zug.ch

<https://iscs-zug.ch/transportation/>



9. SPECIAL EDUCATIONAL NEEDS DEPARTMENT

ISCS LEARNING SUPPORT

The International School of Central Switzerland is committed to **diversity, inclusion, passion and understanding**.

ISCS teachers work with Ms Benko, our Special Educational Needs Coordinator, and with families and external services, to develop IEP's (Individual Educational Plans) to support children with additional needs.

These needs may include and is not limited to:
Autism, Dyslexia, ADHD, Speech and Language Therapy



IDENTIFICATION PROCESS

Upon student admission, our admissions department will require the most recent school/psychological evaluations of the student to have an **initial understanding of performance and behaviour**. Followed by this step, if needed, our Guidance Counsellor will perform a **variety of internal assessments** to analyse the student's **non-academic** and **academic learning challenges**.

If required, an Individualised Educational Plan (IEP) will be created, based on the student's needs, that will provide relevant learning opportunities for him/her. **If significant learning support or regular counselling sessions are required, this may come at an additional cost**. The student progress will be monitored during the school year with formal and informal assessments. Parents will receive an overview of the student's progress at least two times per school year.



10. APPEARANCE AND DRESS CODE

At ISCS, we expect all students to display a **high standard of personal appearance**. This applies to days in school, PE sessions and to the Cambridge examinations.

Anyone **arriving at school in non-uniform clothing may be asked to change**, receive a sanction in line with policy or sent home to get changed. Inappropriate items may be **confiscated**.

Please find our detailed dress code and rules regarding appearance on our **website** or by clicking the **link below**.

<https://iscs-zug.ch/en/downloads-and-policies/>



11. SCHOOL UNIFORM



Formal uniform from Early Years to Year 11 (both included):

- **White** short and long sleeved **polo shirts** (while it is mandatory to wear one of the options, families have the choice of which one to purchase. Additionally, they may opt to buy both if they wish)
- **Blue** V-neck jumper (compulsory)
- **Navy** male trousers (compulsory for boys)
- **Navy** female trousers and **navy** skirt (For girls, it is required to wear one of the options, but the choice of which one to purchase is left to the family. They also have the option to buy both if desired.)



Formal uniform in Years 12 and 13:

- **Dark red** KS5 polo shirt (compulsory).
- **Dark red** KS5 hoodie (compulsory)

Uniform can be purchased from our provider:

<https://uniqueuniforms.ch/iscs/>





12. SCHOOL LUNCH AND SNACKS



The International School of Central Switzerland offers catered hot lunches for students in all year groups. Our caterer ensures that students are provided with **high-quality, healthy meals (in line with the Zug Canton's guidelines), with sufficient variety and plentiful portions.**

"Meals for Kids" prepares their meals from **local fresh produce, dairy and meats** and are designed to meet the likes and needs of children. They adhere to high Swiss standards in terms of **nutritional value and balance** and strictly avoid the use of artificial colours and additives, preservatives and glutamate in the preparation process. In addition, "Meals for Kids" is a member of the WWF Climate Savers and supports longevity in **using less water, energy and transportation while using natural resources.**

The hot lunch service is available every day and is served in the school dining room. Meals will **include a salad and a main course, followed by fruit or dessert.** Water will be served to drink.

Parents who wish to sign up for this service should contact the **school office at school.office@iscs-zug.ch.**

Children are required to bring a nutritious snack each day, for their morning break time.



13. HEALTH



Designated first aid leaders are on hand to deal with any immediate first aid issues, and to tend to students who are unwell, or need medication dispensed.

All medication to be administered on school premises, requires a **consent form** to be completed by **parent/guardians** and given directly to the **class tutor**.

No medicine can be kept in a student's bag and all medicine will be administered **ONLY** by the school first aid leaders. If a student has been seen by the school first aid leaders during the day, either they or the class tutor will inform the parents.

We remind you that if your child has a **food intolerance or any other medical issue** that the school should be aware of, you must provide the **relevant reports**.

If a child is **absent due to illness**, parents/guardians should **email the class tutor**, stating the reason for absence.

Prolonged or illness of **over three days duration** must be supported by a **doctor's note**.



14. CLASS TUTOR AND PARENT TEACHER CONFERENCES

Tutors have a special responsibility for the students in their group, to monitor overall **progress, behaviour**, and to generally **advise** students. They will always be families **first point of contact** and there to liaise between families and teaching staff.

Your child will be appointed a tutor at the beginning of each year. For Middle School there will be **three assigned Parent/ Teacher conferences** where you can meet with the tutor to discuss your child. If you need an **additional meeting** throughout the term you need to arrange the meeting via email through the **ClickEdu Platform**.

15. PERSONAL, SOCIAL, HEALTH AND ECONOMIC (PSHE)

ISCS has strong belief and foundation in Values Education. This is a **whole school approach** that aims to teach, model, embed and promote **positive values** that better equip children to **succeed at school and throughout their lives**.

The **explicit and integrated teaching of values** creates a strong learning environment that develops children's social and emotional well-being and relationship skills, whilst enhancing academic attainment. All staff at ISCS strive to consistently implement positive **values through continued modelling**.

We recognise that values education is a process and the impact may not be immediate, but seen over time. Values will be taught specifically in PSHE lessons.

16. BEHAVIOUR



The values and ethos of ISCS underpin the community. Therefore, we expect students and staff to actively care for other members of the school community and to contribute to their well-being and success.

ISCS endeavours to support the **students to become global citizens** through actively rewarding students who show leadership skills and are positive role models within our school.

<https://iscs-zug.ch/en/downloads-and-policies/>





17. HIGH SCHOOL ASSESSMENT

Ongoing formative assessment occurs regularly within all subjects. Summative assessments occur at the end of each unit and at the **end of each half term** students will have a **cumulative assessment** on all units taught so far.

Mock exams take place for Years 11, 12 and 13 before the winter break and take place in the same exam conditions as IGCSE and A Levels. These are reported in their February snapshot report.

Summative assessment results will be published on the school platform of ClickEdu where parents/guardians can monitor their child's ongoing progress. Final grades are a combination of both formative and summative assessment.

All students will receive a midterm report, at October half term break and February half term break to communicate a snapshot of their progress. Final grades, targets and teachers' comments are accumulated into student's **individual reports**, that are sent home electronically at before the Winter, Spring and Summer holidays.

18. EQUIPMENT

Excluding the following materials and textbooks, the school will provide all the educational resources that students will use during the year, as well as the booklets, but it is essential that all students have their own school materials and always bring them to school labelled with their name.

Pencil Case

Led Pencils

Pens - blue and black

Eraser

Scissors

Glue stick

Pencil Sharpener

Calculator (Casio classwiz)

Ruler, compass and protractor

Highlighter Pens





19. HIGH SCHOOL BOOK LISTS 25/26

Please find the required textbooks for **each year group** below that need to be purchased in advance of the new school year commencing August 2025.

YEAR 10 STUDENTS				
SUBJECT	TITLE	TYPE	ISBN	PUBLISHER
English	Cambridge IGCSE English Student's book	Textbook	9780008700553	Collins
English Literature	Harper Lee "To Kill A Mockingbird"	Text	9780099549482	Random House
	York Notes "To Kill a Mockingbird"	Revision	9781408248836	Pearson Education
	Tennessee Williams "Streetcar Named Desire"	Text	9780141190273	Penquin
	Anthony and Cleopatra	Text	9780141396293	Oxford School Shakespeare
Mathematics	Collins Cambridge IGCSE Maths Student's Book	Textbook	9780008546052	Collins
Sciences	Cambridge IGCSE™ Biology 4th Edition by D G Mackean, Dave Hayward	Textbook	9781398310452	Hodder Education
	Cambridge IGCSE™ Biology Workbook 3rd Edition	Workbook	9781398310490	Hodder Education
	Cambridge IGCSE™ Chemistry 4th Edition by Bryan Earl, Doug Wilford	Textbook	9781398310506	Hodder Education
	Cambridge IGCSE™ Chemistry Workbook 3rd Edition	Workbook	9781398310537	Hodder Education
	Cambridge IGCSE™ Physics 4th edition by Heather Kennett, Tom Duncan	Textbook	9781398310544	Hodder Education
	Cambridge IGCSE™ Physics Workbook 3rd Edition	Workbook	9781398310575	Hodder Education
German Native	Cambridge IGCSE German Second Edition	Textbook	9781510447561	Hodder Education
	Deutschbuch 10 (Gymnasium Nordrhein Westfalen) 2023 edition	Textbook	9783062001420	Cornelsen
German Advanced	Cambridge IGCSE German Second Edition	Textbook	9781510447561	Hodder Education
	Cambridge IGCSE German Second Edition Grammar Workbook	Workbook	9781510448056	Hodder Education
	Cambridge IGCSE German Second Edition Vocabulary Workbook	Workbook	9781510448063	Hodder Education
German Intermediate	Cambridge IGCSE German Second Edition	Textbook	9781510447561	Hodder Education
	Cambridge IGCSE German Second Edition Grammar Workbook	Grammar	9781510448056	Hodder Education
	Cambridge IGCSE German Second Edition Vocabulary Workbook	Vocabulary	9781510448063	Hodder Education
German Beginners	Magnet Neu A1 Kursbuch	Textbook	9783126760805	Klett
	Magnet Neu A1 Arbeitsbuch	Workbook	9783126760812	Klett
Computer Science	Cambridge IGCSE™ and O Level Computer Science	Textbook	9781108915144	CUP
	Coursebook			
Spanish	Mira AQA GCSE Spanish Higher Student Book	Textbook	9780435395933	Heinemann
History	Cambridge IGCSE and O Level History 3rd Edition: Option B: The 20th century	Textbook	9781398375055	Hodder
Drama	Cambridge iGCSE Drama Student Workbook (Second edition)	Workbook	9780008353698	Collins
French	Cambridge IGCSE™ French Student Book Third Edition: Hodder Education Group	Textbook	9781510447554	Hodder Education
	Cambridge IGCSE French Vocabulary Workbook	Workbook	9781510448049	Hodder Education
	Cambridge IGCSE French Grammar Workbook	Workbook	9781510447547	Hodder Education
Physical Education	Cambridge IGCSE™ Physical Education Student's Book	Textbook	9780008202163	Collins
Economics	Cambridge IGCSE™ and O Level Economics Coursebook	Textbook	9781009814577	CUP

Students **will not need to bring textbooks on the first day** of the school year and **will be expected to thereafter in line with their timetable**, which will be issued on day 1.



19. HIGH SCHOOL BOOK LISTS 25/26

Please find the required textbooks for **each year group** below that need to be purchased in advance of the new school year commencing August 2025.

YEAR 11 STUDENTS				
SUBJECT	TITLE	TYPE	ISBN	PUBLISHER
English	Cambridge IGCSE® English Student's book	Textbook	9780008700553	Collins
English Literature	Harper Lee "To Kill A Mockingbird"	Text	9780099549482	Random House
	York Notes "To Kill a Mockingbird"	Revision	9781408248836	Pearson
	Tennessee Williams "Streetcar Named Desire"	Text	9780141190273	Penguin
Mathematics	Cambridge IGCSE Mathematics Core and Extended 4th edition	Textbook	9781510421684	Hodder
Coordinated Sciences	Cambridge IGCSE Combined and Co-ordinated Sciences Coursebook, Cambridge University Press	Textbook	9781009311281	Cambridge
German Native	Mats Wahl "Der Unsichtbare"	Textbook	978342362164-9	dtv
	Deutschbuch 10 (Gymnasium Nordrhein Westfalen)	Textbook	9783062001420	Cornelsen
German Advanced	Aspekte junior B1 plus - Hybride Ausgabe allango Mittelstufe Deutsch Kursbuch mit Audios inklusive Lizenzschlüssel allango (24 Monate)	Textbook	9783126052658	Klett
	Aspekte junior B1 plus Mittelstufe Deutsch - Übungsbuch	Workbook	9783126052511	Klett
German Intermediate	Cambridge IGCSE German Second Edition	Textbook	9781510447561	Hodder Education
	Cambridge IGCSE German Second Edition Grammar Workbook	Grammar	9781510448056	Hodder Education
	Cambridge IGCSE German Second Edition Vocabulary Workbook	Vocabulary	9781510448063	Hodder Education
German Beginners	Magnet Neu A1 Kursbuch	Textbook	9783126760805	Klett
	Magnet Neu A1 Arbeitsbuch	Workbook	9783126760812	Klett
Computer Science	Cambridge IGCSE™ and O Level Computer Science Coursebook	Textbook	9781108915144	CUP
Spanish	Mira AQA GCSE Spanish Higher Student Book	Textbook	9780435395933	Heinemann
History	Cambridge IGCSE and O Level History 3rd Edition: Option B: The 20th century	Textbook	9781398375055	Hodder
Drama	Cambridge iGCSE Drama Student Workbook (Second edition)	Workbook	9780008353698	Collins
French	Cambridge IGCSE™ French Student Book Third Edition: Hodder Education Group	Textbook	9781510447554	Hodder
	Cambridge IGCSE French Vocabulary Workbook	Workbook	9781510448049	Hodder
	Cambridge IGCSE French Grammar Workbook	Workbook	9781510447547	Hodder
Physical Education	Cambridge IGCSE™ Physical Education Student's Book	Textbook	9780008202163	Collins
Economics	Cambridge IGCSE™ and O Level Economics Coursebook	Textbook	9781009814577	CUP

<https://iscs-zug.ch/en/downloads-and-policies/>



Students **will not need to bring textbooks on the first day** of the school year and **will be expected to thereafter in line with their timetable**, which will be issued on day 1.



19. HIGH SCHOOL BOOK LISTS 25/26

Please find the required textbooks for **each year group** below that need to be purchased in advance of the new school year commencing August 2025.

YEAR 12 STUDENTS				
SUBJECT	TITLE	TYPE	ISBN	PUBLISHER
Biology	Pearson Edexcel International AS Level Biology Student Book and ActiveBook 1 AND Pearson Edexcel International AS & A Level Biology Lab book	Textbooks	9781292244846 AND 9781292244693	Pearson
Chemistry	Pearson Edexcel International AS Level Chemistry Student Book and ActiveBook 1 AND Pearson Edexcel International AS & A Level Chemistry Lab book	Textbooks	9781292244860 AND 9781292244716	Pearson
Physics	Pearson Edexcel International AS Level Physics Student Book and ActiveBook 1 AND Pearson Edexcel International AS & A Level Physics Lab book	Textbooks	9781292244877 AND 9781292244754	Pearson
English Language	English Language for Cambridge International AS & A Level *	Textbook	9781108455824	CUP
History	Cambridge International AS Level International History, 1870-1945 Coursebook	Textbook	9781108459327	CUP
German	Edexcel A level German (includes AS)	Textbook	9781471858239	Hodder
	German A-Level Grammar Workbook 1	Workbook	9781510417717	Hodder
	German A-Level Grammar Workbook 2	Workbook	9781510417724	Hodder
	Thomas Brussig: Am kürzeren Ende der Sonnenallee	Text	9783442774050	btb
Mathematics	Pearson Edexcel International A Level Mathematics Pure Mathematics 1 Student Book	Textbook	9781292244792	Pearson
	Pearson Edexcel International A Level Mathematics Pure 2 Mathematics Student Book	Textbook	9781292244853	Pearson
	Pearson Edexcel International A Level Mathematics Statistics 1 Student Book	Textbook	9781292245140	Pearson
Economics	Cambridge International AS & A Level Economics Coursebook	Textbook	9781108903417	CUP
Computer Science	Cambridge International AS & A Level Computer Science Coursebook	Textbook	9781108733755	CUP



<https://iscs-zug.ch/en/downloads-and-policies/>



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19. HIGH SCHOOL BOOK LISTS 25/26

Please find the required textbooks for **each year group** below that need to be purchased in advance of the new school year commencing August 2025.

YEAR 13 STUDENTS				
SUBJECT	TITLE	TYPE	ISBN	PUBLISHER
Biology	Cambridge International AS & A Level Biology Student's Book, C.J.Clegg, Hodder Education	Textbook	9781510482876	Hodder Education
Chemistry	Cambridge International AS & A Level Chemistry Student's Book, Peter Cann, Hodder Education	Textbook	9781510480230	Hodder Education
Physics	Cambridge International AS & A Level Complete Physics	Textbook	9781382005395	OUP
German	Edexcel A level German (includes AS)	Textbook	9781471858239	Hodder
	German A-Level Grammar Workbook 1	Workbook	9781510417717	Hodder
	German A-Level Grammar Workbook 2	Workbook	9781510417724	Hodder
	Ferdinand von Schirach: Terror- Ein Theaterstück und eine Rede	Text	9783442714964	btb
	Thomas Brussig: Am kürzeren Ende der Sonnenallee	Text	9783442774050	btb
Mathematics	Cambridge International AS and A Level Pure 2 and 3 second edition	Textbook	9781510421738	Hodder
	Cambridge International AS and A Level Mechanics	Textbook	9781510421745	Hodder
Media Studies	Cambridge International AS & A Level Media Studies Coursebook	Textbook	9781009262248	CUP
History	Access to History: Revolution and dictatorship: Russia, 1917-1953 for AQA	Textbook	9781510459342	Hodder
	Access to History: Democracy and Nazism: Germany 1918-45 for AQA Third Edition	Textbook	9781510457959	Hodder
	Access to History: Italy: The Rise of Fascism 1896-1946 Fifth Edition	Textbook	9781510457867	Hodder
Economics	Cambridge International AS & A Level Economics Coursebook	Textbook	9781108903417	CUP



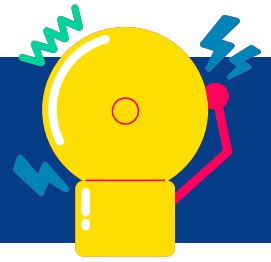
<https://iscs-zug.ch/en/downloads-and-policies/>



Students **will not need to bring textbooks on the first day** of the school year and **will be expected to thereafter in line with their timetable**, which will be issued on day 1.



20. ATTENDANCE AND PUNCTUALITY



It is paramount that students arrive at school **on time**. If they are late they must enter through the **main reception and be registered as LATE** by the school office staff and then will be escorted to class. If a child is repeatedly late, the school will contact the family.

Apart from medical or health related absences all absences must be approved by the Key Stage Coordinator. Applications with appropriate documentation one week beforehand will be required in these cases.

All other absences will be recorded as unauthorised. In any case it is the student and parents responsibility to catch up on the work so it does not impact the students' progress.

21. MOBILE PHONES AND VALUABLE ITEMS



Mobile phones are not to be used in school (building or premises) at any time of the day-including before or after school. At the beginning of each day, mobile phones are collected by a member of the leadership team and can be collected again by students at the end of the day.

All valuable items remain the student's responsibility and should be locked away when not in use. However, we strongly recommend that students do not bring any unnecessary items of value, including large amounts of money, to school. The school does not accept responsibility for the loss or theft or breakage of any items of value.

22. COMMUNICATION PLATFORM



Clickedu is our school platform that includes academic, administrative, and digital content tools. The platform also provides a secure environment for communication with families, and it is accessible from computers and mobile devices to teachers, students, parents, management, and staff.

In Clickedu you can:

- See all attendance and subject grades
- See behaviour consequences in real time
- Contact teachers and school leaders
- Receive official school communications





23. POLICIES AND PROCEDURES

It is important to be aware of the school policies, as they indicate the main protocols at school. All the children who are enrolled at ISCS and their families, as well as the staff members, accept the ISCS policies when deciding to be a member of our school community. These policies can be seen on the school website clicking on the link below:

<https://iscs-zug.ch/en/downloads-and-policies/>



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