

PRIMARY SCHOOL GUIDE

Respect Excellence Global Mindset



Start of School - 2026/2027

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WELCOME!



Choosing the right school is one of the most important decisions you will make as a parent. You want somewhere your child will be known — really known — and somewhere they will be inspired to discover what they are truly capable of.

We are a British school rooted in the heart of Switzerland, welcoming children from Early Years through to Year 13. Our school is warm, ambitious, and genuinely proud of the community it has built — a place where high expectations and deep care for every child are at the core of our teaching.

Whether your child is taking their first steps into nursery or joining us mid-journey through primary school, they will find a place that is ready for them, excited to meet them, and committed to helping them grow.

Our curriculum inspires, challenges, and prepares. We follow the British National Curriculum, adapted and enriched for our international setting. It is a framework built on decades of research and practice — rigorous, creative, and designed to develop the whole child, as well as their academic ability. From our youngest learners in Early Years, who discover the world through play, exploration, and story, through to our eldest pupils in Key Stage 2, who are developing independence, critical thinking, and a genuine love of learning — every stage of our school is thoughtfully designed with your child in mind.

We look forward to welcoming your family into ours.

Mrs Macmillan
Head of Primary

OUR MISSION AND VALUES

Our mission is to develop confident, curious, and compassionate learners through a holistic, internationally recognised education. By combining English-language instruction, strong German foundations, and the Cambridge International Curriculum, we equip students with the skills and mindset to thrive in a global world.

Excellence

- We are driven by a strong commitment to excellence, striving for outstanding achievement both academically and personally while encouraging innovation, creativity, and forward-thinking approaches.
- Our high-quality teaching is supported by carefully designed learning plans that are adapted to meet the individual strengths and needs of each student.
- We foster confidence through the development of essential skills and promote a culture of responsibility, accountability, and integrity in all that we do.

Global Mindset

- We celebrate diversity and value the rich variety of cultures, languages, perspectives, and experiences within both our local and international communities.
- Through meaningful engagement and global-minded learning, we nurture strong international awareness, understanding, and respect for others.
- At the same time, we actively strengthen our connection with the local Swiss community, embracing opportunities to build lasting relationships and cultural understanding.

Respect

- We respect the needs and rights of each member of our community.
- We encourage listening, understanding and supporting alternative points of view.
- We show care, kindness and compassion toward others.
- We treat the environment inside and outside of our school with respect.

OUR PRIMARY TEACHING STAFF

Bethany Macmillan

Head of Primary
bethany.macmillan@iscs-zug.ch

Ashley Schelin

EY1 Tutor
ashley.schelin@iscs-zug.ch

Kitt Spicer

Y2 tutor
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Louisa Allemann

Y6 tutor
louisa.allemann@iscs-zug.ch

Hannah Busch

German
hannah.busch@iscs-zug.ch

Ganna Perliyev

Clubs and after school care
anna.perliyev@iscs-zug.ch

Bonita Trigg

EY & KS1 Coord, and EY2 Tutor
bonita.trigg@iscs-zug.ch

Monica Lbieb

Y1 tutor
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Michael Orwin

Y3 tutor
michael.orwin@iscs-zug.ch

Ann Lehmeier

German
ann.lehmeier@iscs-zug.ch

Ilka Symanzik

German
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Matthew Ellison

Music
matthew.ellison@iscs-zug.ch

Aiden McVey

KS2 Coord and Y5 tutor
aiden.mcvey@iscs-zug.ch

Kathleen Dempsey

Y2 tutor
kathleen.dempsey@iscs-zug.ch

Conor Healy

Y4 tutor
conor.healy@iscs-zug.ch

Ela Stanko

German
ela.stanko@iscs-zug.ch

Vasyl Perliyev

Physical Education
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You can find the **school staff list and read more about our team** at the following link on our website:

<https://iscs-zug.ch/en/our-team/>



WHO TO CONTACT AT SCHOOL

ACADEMICS,
BEHAVIOR,
ACTIVITIES, TRIPS,
CLUBS,
ATTENDANCE



Teachers, tutors,
Stage Head

GENERAL QUERIES,
CLICKEDU,
TRANSPORT, LUNCH,
UNIFORM



School office (Anna
Thanner)

OFFICIAL EXAMS
(High School)



Examinations Officer
(Lila Predouli)

ENROLLMENT AND
NEW FAMILIES



Admissions
Department (Maria
Garrido and Adel
Ranger)

INVOICES AND
PAYMENTS



Financial Office
(Maria Jiménez)

Corresponding emails

school.office@iscs-zug.ch

exam.office@iscs-zug.ch

admissions@iscs-zug.ch

finance@iscs-zug.ch

You will have access to:

- ClassDojo (for sharing photos of school activities)
- ClickEdu (for communication with teachers)



PARENT/TEACHERS CONFERENCESS

Parent/Teacher conferences are held termly after sending the reports home. Invitations will be sent by your child's class teacher. We strongly encourage you to meet with your child's teacher to discuss progress or other matters outside of these scheduled times too- please contact your child's teacher directly should you wish to meet with them.

SOCIAL MEDIA

We invite you to follow us on Facebook and Instagram to be part of the ISCS community and stay updated on all the exciting happenings within our school.



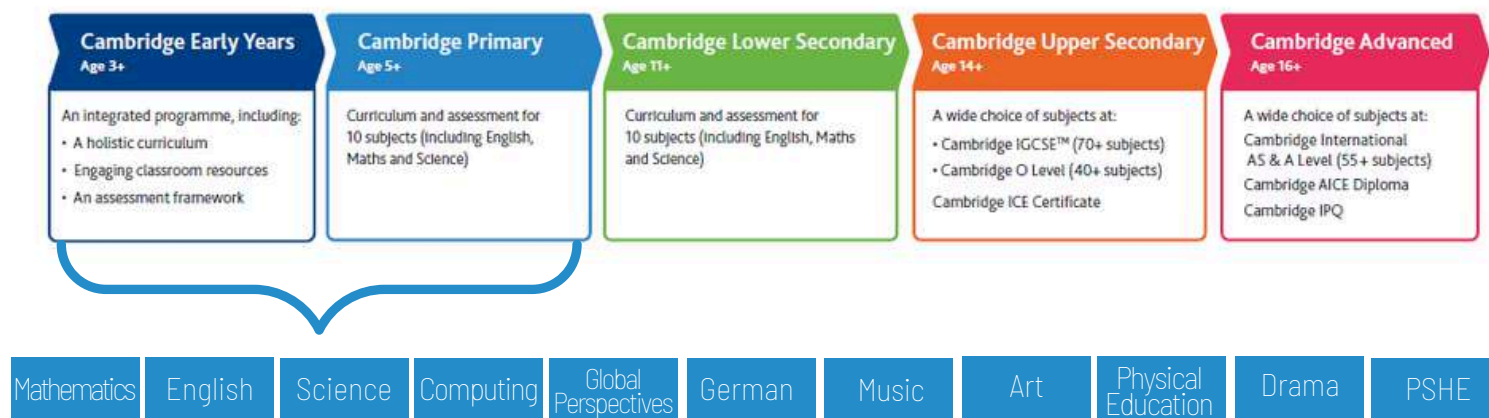
@iscs.zug



@iscs-zug

CURRICULUM INFORMATION & ASSESSMENT

Cambridge Pathway  A clear path for educational success from age 3 to 19



ASSESSMENT:

Ongoing formative assessment occurs regularly within all subjects. Summative assessments occur at the end of each unit and/or term. Final grades are a combination of both formative and summative assessment. Final grades, targets and teachers' comments are accumulated into student's individual reports that are sent home electronically at the end of each term.

You will receive a copy of your child's assessment calendar at the start of their academic year.

PSHE (PERSONAL, SOCIAL, HEALTH AND ECONOMIC EDUCATION):

PSHE is a core aspect of our curriculum. Through weekly lessons, the subject aims to provide children with the knowledge and skills to keep themselves happy, healthy and safe, as well as to prepare them to lead confident, healthy and independent lives.

Navigating our complex world can be challenging, and parents and teachers play an essential role in preparing children for the future. As such, PSHE aims to equip pupils to:

- Take individual responsibility for their physical and mental wellbeing
- Understand the risks of drugs and alcohol and how to stay safe online
- Develop resilience, independence and responsibility
- Develop personal and social skills
- Identify misleading information and be critical of misleading news or views they might encounter

CURRICULUM INFORMATION- AN OVERVIEW

A curriculum overview of our key subjects will be sent to all parents by class tutors at the beginning of the school year.

EYFS

Mathematics

- Numbers 1-20
- Addition
- 2d shapes
- Number patterns

Arts and Design

- Exploring colour, design, texture, and materials
- Explore rhythm, beats, nursery rhymes, songs and poems

Language and Communication

- Listening skills
- Starting and maintaining a conversation
- New vocabulary
- Comprehension of age appropriate books

Physical Development

- Strength, balance and coordination
- Negotiating space
- Fine motor skills

Literacy

- Say and write the letters of the alphabet & 10 taught digraphs
- Spell simple words
- Write short sentences

Personal, Social and Emotional Development

- Impulse control
- Empathy
- Resilience and perseverance
- Personal hygiene

Understanding the World

- Animals and plants
- Seasons
- States of matter
- Family

Year 1

Mathematics

- Count to 100
- Multiples of 2, 5 and 10
- Addition/ subtraction
- Time
- 2D shapes

English: writing

- Finger spaces
- Full stops
- Letter and number formation
- Writing a full sentence

English: reading

- Trigraphs and digraphs
- Common exception words
- Prediction reading
- Syllables

Science:

- Plants
- Animals and Humans
- Materials
- Seasons
- Working scientifically

Global Perspectives

- Analysis
- Collaboration
- Communication
- Research
- Evaluation
- Reflection

Computing (ICT):

- Computational thinking
- Programming
- Managing data
- Networks and communication
- Computer systems

PE:

- Running
- Jumping
- Throwing and catching
- Balance and coordination
- Team games
- Attacking and defending
- Dance

Year 2

Mathematics

- Compare numbers to 100
- Multiples of 2, 3, 5 and 10
- Addition/ subtraction
- Time
- 3D shapes

English

- Writing: finger spaces
- Writing: full stops, question marks, exclamation marks, capital letters.
- Adjectives
- Spelling
- Reading
- 2-3 syllables

Science:

- Plants
- Animals and Humans
- Materials
- Seasons
- Working Scientifically

Global Perspectives

- Analysis
- Collaboration
- Communication
- Research
- Evaluation
- Reflection

Computing (ICT):

- Computational thinking
- Programming
- Managing data
- Networks and communication
- Computer systems

PE:

- Running
- Jumping
- Throwing and catching
- Balance and coordination
- Team games
- Attacking and defending
- Dance

CURRICULUM INFORMATION- AN OVERVIEW

Year 3

Mathematics

- Numbers to 1000
- Multiples of 4 ,8, 50 , 100
- Addition and subtraction
- Fractions
- 3D shapes
- Measurement
- Statistics

English: writing

- Common exception words
- Dictionaries
- Homophones
- Conjunctions, adverbs, prepositions
- Fronted adverbials
- Cursive handwriting

English: reading

- Poetry, plays, non-fiction
- Increasing fluency
- Prediction
- Summarising
- Inference

Science

- Plants
- Animals and Humans
- Rocks
- Light
- Forces and Magnets
- Working Scientifically

Global Perspectives

- Analysis
- Collaboration
- Communication
- Research
- Evaluation
- Reflection

Computing

- Computational thinking
- Programming
- Managing data
- Networks and communication
- Computer systems

PE

- Running, jumping,
- Throwing, catching
- Competitive team games
- Attacking and defending
- Flexibility, balance
- Dance

Year 4

Mathematics

- 4 digit numbers
- Multiples to 12x
- Addition and subtraction
- Fractions
- 3D shapes
- Measurement
- Statistics

English: writing

- Common exception words
- Dictionaries
- Homophones
- Conjunctions, adverbs, prepositions
- Fronted adverbials
- Punctuation

English: reading

- Poetry, plays, non-fiction
- Increasing fluency
- Prediction
- Summarising
- Inference

Science

- Animals and Humans
- States of Matter
- Sound
- Electricity
- Working Scientifically

Global Perspectives

- Analysis
- Collaboration
- Communication
- Research
- Evaluation
- Reflection

Computing

- Computational thinking
- Programming
- Managing data
- Networks and communication
- Computer systems

PE

- Running, jumping, throwing, catching
- Competitive team games
- Attacking and defending
- Flexibility, balance
- Dance

CURRICULUM INFORMATION- AN OVERVIEW

Year 5

Mathematics

- Multiplication to 12x
- Numbers to 1,000,000
- Negative numbers
- Fractions
- Measurement
- Statistics
- Shape

English: writing

- Common exception words
- Homophones
- Expansion of vocabulary
- Commas, brackets, dashes
- Cursive handwriting
- Range of genres

English: reading

- Poetry, plays, non-fiction
- Increasing fluency
- Prediction
- Summarising
- Inference

Science

- Forces
- Animals and Humans
- Space
- Properties of Materials
- Working Scientifically

Global Perspectives

- Analysis
- Collaboration
- Communication
- Research
- Evaluation
- Reflection

Computing

- Computational thinking
- Programming
- Managing data
- Networks and communication
- Computer systems

PE

- Running, jumping, throwing, catching
- Competitive team games
- Attacking and defending
- Flexibility, balance
- Dance

Year 6

Mathematics

- Multiplication to 12x
- Numbers to 10,000,000
- Addition, subtraction, multiplication and division
- Fractions
- Measurement
- Statistics
- Algebra

English: writing

- Common exception words
- Homophones
- Expansion of vocabulary
- Commas, hyphens, brackets, semi-colons, colons, dashes

English: reading

- Poetry, tradition tales, non-fiction, fantasy
- Comprehension
- Inference
- Prediction
- Summarising

Science

- Animals including humans
- Evolution and inheritance
- Light
- Electricity
- Working Scientifically

Global Perspectives

- Analysis
- Collaboration
- Communication
- Research
- Evaluation
- Reflection

Computing

- Computational thinking
- Programming
- Managing data
- Networks and communication
- Computer systems

PE

- Running, jumping, throwing, catching
- Competitive team games
- Attacking and defending
- Flexibility, balance
- Dance

HIGHLIGHTS

GERMAN

At our school, German is an essential part of students' education, helping them communicate confidently in their local environment, while developing valuable cognitive and cultural understanding. We organise students into ability groups so they can learn at an appropriate pace, receive targeted support, and be suitably challenged, thereby building confidence and supporting strong progress. Learning extends beyond the classroom through activities such as trips, outdoor education and drama, giving students real-life opportunities to use the language, and is further enriched by after-school clubs that provide a relaxed setting to practise skills and deepen engagement with German language and culture.



We offer 4 levels of German:

Beginner

Intermediate

Advanced

Native

SCHOOL TRIPS

Our primary trips are carefully designed to bring classroom learning to life by linking directly to the topics students are studying. Whether visiting museums, taking part in local outings or going on hiking trips, each experience is planned to help children make meaningful connections in a real-world context. We also offer residential trips, such as skiing in Verbier and a Summer sports camp in Valais, where pupils develop independence, teamwork and confidence while continuing to apply their learning beyond the classroom. Alongside these trips, whole-school events and community activities help strengthen relationships and contribute to a strong sense of belonging within our school.



Examples of trips include

Ski trip

Mountain trip

Museums

Hiking



SPORTS

We recognise the vital role that both individual and team sports play in supporting a child's physical health, mental well-being, and personal development. Through our curriculum and extensive after-school club programme, students have the opportunity to engage in a wide range of sporting activities throughout the year.

Students are also encouraged to participate in inter-school competitions and proudly represent the ISCS Wolves, developing teamwork, resilience, and school spirit along the way.

To provide the highest-quality sporting experience, we use outstanding indoor and outdoor facilities, including a football pitch, a multi-sport gymnasium, an athletics centre, beach volleyball courts, and a swimming pool. In addition, students benefit from access to local cross-country running routes and ice-skating facilities, allowing for a diverse and enriching sports programme.



UNIFORM

School uniform is compulsory and should be worn in full, not to be exchanged for similar looking items. Students who don't arrive in full uniform will be receive a phone call home for the items to be brought to school. Uniform can be purchased at: <https://uniqueuniforms.ch/en/>.

All items should be labelled with the student's name.

Formal uniform - to be worn on non-PE days



Early Years (EY) to Year 11 (Y11)

Optional



Short sleeve polo
100% cotton
CHF 28,00



Long sleeve polo
100% cotton
CHF 35,00



V-neck jumper
100% cotton
CHF 70,00



Trousers male
mixed wool
CHF 60,00



Loose-fit female trousers with elastic waistband
mixed wool
CHF 60,00



Skirt
45% wool, 55% acrylic
CHF 60,00

PE uniform - should be worn on PE days all day



PE t-shirt
100% cotton
CHF 18,00



PE trousers male/female fit
100% cotton
CHF 37,00



PE shorts unisex
100% cotton
CHF 27,00



PE hoodie unisex
Warm cotton
CHF 45,00



EQUIPMENT LIST

The school will provide our students with exercise books and stationery throughout the year and all school work should be completed in these books. Other educational resources will be purchased by the school and used by students during the school year.

Parents should provide the following items, labelled with the student's name:

- ✓ Water bottle
- ✓ Snack box
- ✓ Indoor shoes
- ✓ Rain boots
- ✓ Waterproof pants
- ✓ In winter: hat, gloves, scarf



MOBILE PHONES & VALUABLES

Mobile phones are not to be used during school hours. All valuable items remain the student's responsibility.

We strongly recommend that students do not bring any unnecessary items of value to school. The school does not accept responsibility for the loss or theft or breakage of any items of value.

SCHOOL TRANSPORT:



The school offers a bus transportation service for local routes. Details of the routes we offer can be obtained from the school office. New routes may be opened if the minimum number of students is met for that route.

SCHOOL LUNCH & SNACKS

LUNCH

We prepare our meals from **local fresh produce, dairy, and meats, and they are designed** to meet the likes and needs of children. They adhere to high Swiss standards in terms of nutritional value and balance and strictly avoid the use of artificial colours and additives, preservatives, and glutamate in the preparation process.

The **hot lunch service is available every day and is served in the school dining room.** Meals include a salad buffet and a main course, followed by fruit or dessert. Water is served to drink. Parents who wish to sign up their children for the school lunch should contact us at school.office@iscs-zug.ch.



SNACKS

Please provide:
2x snacks per day (morning and afternoon)
A water bottle

Example of ISCS school menu:

SCHOOL LUNCH-Week of the 3rd of June

Monday
Gehacktes vom Rind (CH) BTS/RAUS Mais-Gnocchi Apfelmus
Tuesday
Lachsfiletwürfel Limettensauce (NO) ASC VollwertReis Blattspinat
Wednesday
Pouletpiccata (CH) Tomaten-Mascarponesauce Rigatelli (Teigwaren) Randengemüse
Thursday
Tortillas Zucchini-Kartoffel 10x110g Peperoni-Coulis gelb
Friday
Lasagne Ricotta Spinat

* The menu is complemented with salad (everyday) and dessert (fruit from Monday to Thursday, and cake on Fridays).



SCHOOL DAY

CLASSES: 8:30-15:30

Students should arrive at school between 8:15 and 8:30. First class starts at 8:30, by which time students are expected to be changed from their outdoor clothes and ready to learn. Late attendance is marked daily on the student's record. Classes end at 15:30.

Your child's teacher will share their timetable at the start of the year.

CLUBS: 15:30-16:30

We offer a wide range of extra-curricular activities from Monday-Thursday to engage the children after school. Please contact the school office to sign your child up to a club, the cost of which is included in tuition fees. Clubs may change termly.

https://docs.google.com/document/d/1xV2DuLBe0QKDQL76IXpSI86WCvLHgDV2cZ6L7fjg5Jo/edit?usp=drive_link

AFTER SCHOOL CARE: 15:30-18:00

Price per month (5 days a week) is 600CHF, or 40CHF per day. For parents who need after-school care in the event of an emergency or unexpected change of plans, please contact the School Office at [041 781 44 44](tel:0417814444) no later than 10 am on that day.

SCHOOL CALENDAR

School calendar is available in the image below and on Google Calendar via the following link to the school website: [school calendar](#)

ISCS – The British School of Zug | 2026-2027 CALENDAR

AUGUST '26						
M	T	W	Th	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug 1: National Day – Public holiday
Aug 3-14: SLT and Facility In-Service
Aug 17: Orientation Day
Aug 18: First day for students

FEBRUARY '27						
M	T	W	Th	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Feb 15 – 19: February break – School closed
Feb 22: Parent – teacher conferences
Feb 23: First day of classes

SEPTEMBER '26						
M	T	W	Th	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MARCH '27						
M	T	W	Th	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 22 – April 2: Spring break – School closed

OCTOBER '26						
M	T	W	Th	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct 12 – 16: October break – School closed
Oct 19: Parent -teacher conferences
Oct 20: First day of classes

APRIL '27						
M	T	W	Th	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Apr 5: Parent -teacher conferences
Apr 6: First day of classes

NOVEMBER '26						
M	T	W	Th	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY '27						
M	T	W	Th	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 6 – 7: Ascension holiday – school closed
May 17: Whit Monday – school closed
May 27: Corpus Christi – school closed

DECEMBER '26						
M	T	W	Th	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dec 8: Immaculate Conception – School closed
Dec 18 – School closes at 12:00pm
Dec 21 – Jan 8: Winter break – school closed

JUNE '27						
M	T	W	Th	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 18: Last day of school – until 12:00 pm
June 21: Parent – teacher conferences
June 22 – Aug : Summer break

JANUARY '27						
M	T	W	Th	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan 11: Parent – teacher conferences
Jan 12: First day of classes

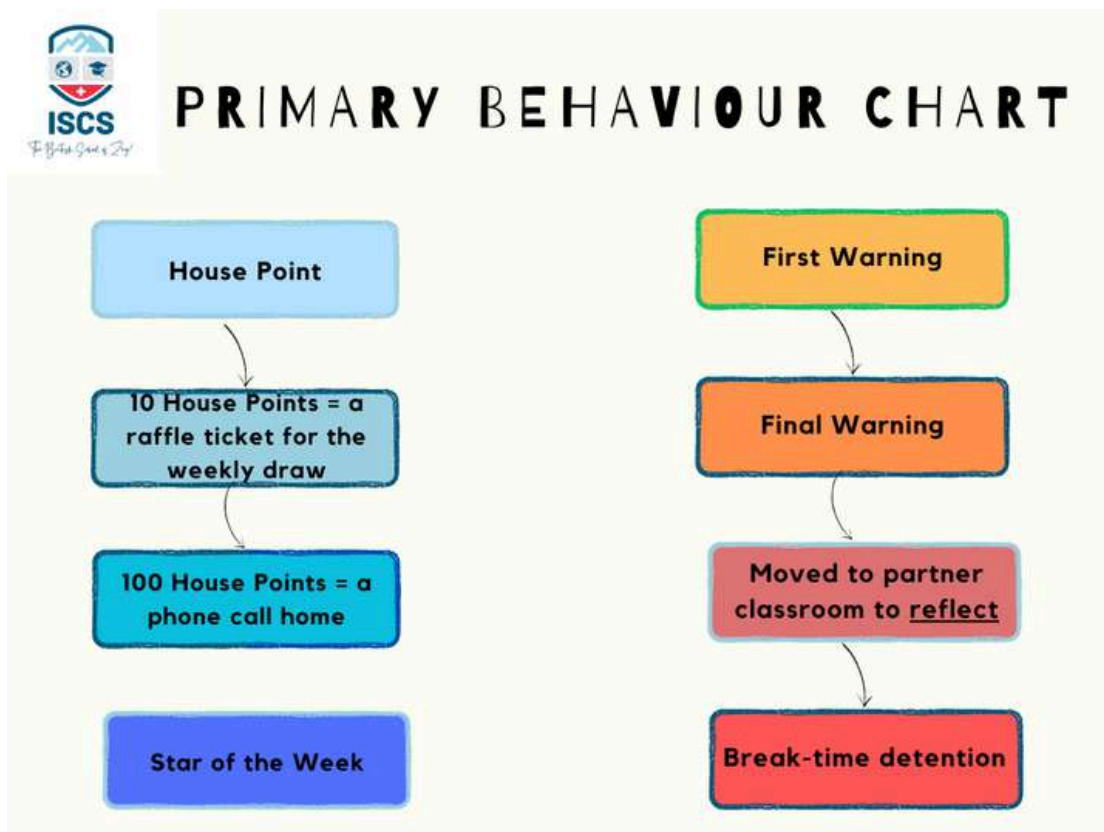
JULY '27						
M	T	W	Th	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Please check our website for any changes:
www.iscs-zug.ch

BEHAVIOUR

We follow a consistent, firm and fair approach to behaviour management in school which is based on positive reinforcement.

Children are awarded House Points for positive behavioural choices, hard work and kindness. These can be exchanged for a raffle ticket after 10 House Points are collected. These are entered into our weekly prize draw.



HOUSE POINTS SYSTEM



House point systems are a common and traditional feature in schools to encourage healthy competition and group loyalty among pupils.

Each pupil is allocated to a house when they join the school. Pupils earn house points for good work, behaviour or participation.

Siblings are allocated the same house.

HEALTH AND ABSENCE

Please contact your child's teacher before 8.30am on the morning of each absence.
After 3x consecutive days of sickness, a doctor's note is required.



LATENESS

It is important that children arrive in school around 8.15 so the student can be ready for a class start at 8.30 am. If a child is late it can mean that they miss the beginning of the lesson and so are ill prepared for the independent task. ISCS teachers record lateness on the students daily record.

LEARNING SUPPORT

ISCS is an inclusive school where diversity is celebrated. We are committed to supporting the individual needs of children with mild-moderate needs.

SEND (SPECIAL EDUCATIONAL NEEDS/DISABILITIES)

ISCS teachers work with Ms Black, our Special Educational Needs Coordinator, and with families and external services, to develop IEP's (Individual Educational Plans) to support children with additional needs.

These needs may include and is not limited to:

- Autism
- Dyslexia
- ADHD
- Speech and Language

POLICIES AND PROCEDURES

It is important to be aware of the school policies, as they indicate the main protocols at school. All the children who are enrolled at ISCS and their families, as well as the staff members, accept the ISCS policies when deciding to be a member of our school community. These policies can be seen on the school website clicking on the link below:

<https://iscs-zug.ch/en/downloads-and-policies/>



Excellence Respect Global mindset



Shaping the future!